

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Adults and Health	Service area: Public Health – Health Protection
Lead person: Dawn Bailey	Contact number: 07751448153

1. Title: Awarding a cooperation agreement to Leeds Community Healthcare NHS trust to deliver the Infection Prevention and Control Service

Is this a:

- Strategy / Policy**

 Service / Function

 Other

If other, please specify

2. Please provide a brief description of what you are screening

The existing contract with Leeds Community Healthcare NHS Trust (LCH) to deliver the Infection Prevention and Control (IPC) Service is due to expire on 31st March 2019 and cannot be extended further. This service provides reactive and proactive IPC advice and support to both LCH staff and provider services (e.g. childrens’ services and care providers) across the city. Part of the service covers LCH’s statutory and corporate responsibilities in relation to IPC (including healthcare associated infections).

Following a strategic review, the preferred option to continue the service was for both LCC and LCH to enter into a cooperation agreement, which will clearly set out each organisation’s roles and responsibilities in relation to delivering IPC arrangements across the city.

The cooperation agreement is being jointly developed by the two organisations, with the Council taking the lead on the initial drafting. The intention is for the agreement to be in

place from 1st April 2019. The agreement will continue indefinitely and will be subject to regular reviews by both parties. There would be option to terminate the agreement if it was not working satisfactorily.

The decision to award the cooperation agreement, for the delivery of the Infection Prevention and Control Service, falls within Clause 1.5.2 of the Contract Procedure Rules as it is a cooperation between public bodies and falls outside of the Public Contract Regulations pursuant to Regulation 12(7). Therefore it is not a procurement for the purpose of the Contract Procedure Rules.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	X	
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 	X	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

LCH Infection prevention and control (IPC) services will be provided for all community patients and residents of Leeds. The provider ensures that there is equity of access and there is no discrimination between patients on the grounds of age, sex, sexuality, ethnicity, disability, lower educational or insecure employment or any factor other than on clinical need.

LCH IPC services are provided for all community patients and residents of Leeds, either under the direct care of General practitioners, or any community health and social care provider. The provider must ensure that there is equity of access to their service.

The infection prevention service responds to requests for support to enable the identification, management and appropriate treatment of all patients and residents in Leeds. The service also works to support maintaining NICE standards across Leeds and ensure that consistent advice and procedures are being followed locally.

This service will work positively to inform future work to enhance care in specific groups e.g. improved care pathways

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

This service will benefit all people who are at risk of, or who have been identified as having an infection which requires the specialist support of the infection prevention service. The service will provide community services which identifies infection and provides health care professionals in Leeds with advice and guidance on appropriate treatment and care. The service will provide support across the community health and social care system to respond to the management of outbreaks. It will benefit all residents of Leeds but particularly those who are most vulnerable including over 65s, people with long term conditions, and others who have a recognised vulnerable characteristics.

- **Actions** (think about how you will promote positive impact and remove/ reduce negative impact)

Positive impact will be gained from a fully staffed service able to respond to the requirements of primary care and the wider community. Inequalities will be reduced if this service is in place as it will ensure consistency of practice in management of infectious diseases and infection prevention practice across the different areas and population groups.

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	N.A
Date to complete your impact assessment	N.A
Lead person for your impact assessment (Include name and job title)	N.A

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Sharon Yellin	Consultant in Public Health	15/11/18
Date screening completed		15/11/18

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions or a Significant Operational Decision.**

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to Governance Services	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent: 21/11/18
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent:

